

Manmohan Technical University
Innovation Centre
Research Coordination Committee



RESEARCH PROPOSAL FORMAT

This is the sample format for preparation of proposal of Research.

Instructions

The research proposal should be explaining no more than 15 pages in length (excluding title page), a research proposal frame with research idea explaining the importance of a particular research. Research proposal may include some or all of the following sections, depending upon how the research will be performed.

Cover Page

The cover page should contain following information:

- Title of Research Proposal;
- The author(s) name and affiliations;
- The funding agency details whom to submit the report; and
- The date of submission.

Abstract

An abstract in a research proposal summarizes the main aspect of the assignment in a given sequence. It highlights the purpose of the study, the research problem, design of the study, and expected findings.

Introduction

This section should provide a brief overview of the research problem or question, explain its significance and relevance, and describe the objectives of the proposed research.

Literature Review

This section should demonstrate the current state of knowledge in the field and identify gaps in the literature that the proposed research will address.

Methodology

This section should provide a detailed description of the research design, data collection methods (if applicable), and analysis procedures that will be used to answer the research question.

Expected Outcomes

This section should describe the potential outcomes of the proposed research and their significance to the related field.

Timeline

This section should provide a detailed timeline for the proposed research, including milestones and deadlines in the form of Gantt chart.

Submission deadline should not exceed 15th of Ashar 2080 B.S.

BUDGET:

This section should provide a detailed budget for the proposed research, including expenses for personnel, equipment, supplies, travel, and other costs.

The budget should not be more than NRs. 4, 50,000.00 (Nepali Rupees Four hundred and Fifty Thousand Only) with breakdown of cost.

References

For referencing and citation use Harvard system. Go through link to get more information about Harvard referencing system <https://guides.library.uwa.edu.au/harvard/examples>.

ANNEXES

Instruments (e.g. questionnaire, Interview Schedule, Consent form, Copy of Ethical approval letter etc)

Should be numbered sequentially as they appear in the text (Appendix 1, Appendix 2,.....)

Other Requirement:

The research proposal should be of following format.

- **PaperSize:**A-4 size paper

- **Margins :**

Top : 1”
Bottom : 1”
Left : 1.5”
Right : 1”

- **Line Spacing:** 1.5lines

- **Headings - Title of Chapter**

- * **First Order Heading:**

(for example–**CHAPTER 1:INTRODUCTION**)

Font :Times New Roman (Bold)

Size :14 point

Alignment :Center Alignment

- * **Headings– Subheadings**

Second Order Heading: (for example – **1.1Background**)

Font : Times New Roman(Bold)

Size : 12 point

One blank line before the heading (12 points)

- * **Third Order Heading:**(for example –*1.1.1 Abc*)

Font : Times New Roman (Bold and Italic)

Size : 12 point

One blank line before the heading (12 points)

Font : Times New Roman

Size : 12 point

Alignment : Justified (Full Text)

- * **Figures and Tables** :Centered Placed

Caption

Font : Times New Roman (**Bold**)

Size :10 point

Alignment : Left Justified

Figure Caption must be below the figure and left Justified, Table caption must be above the table and left justified.

- * **Page Numbering (Centered)**

Before Introduction Page : Roman(i), (ii),etc.

For Remaining Pages (i.e.fromCHAPTER1-to-REFERENCE):1,2,..

TABLE OF CONTENTS

Abstract	i
Table of Contents	ii
List of figures	iii
List of tables	iv
List of Abbreviation	v
Chapter1:Introduction	1
1.1	1
1.2	2
1.2.1	3
1.2.2	5
1.3	
1.4	

(Make other chapters in the same format)

References

Annexes



Application Form for “अनुसन्धान केन्द्र”
मनमोहन प्राविधिक विश्वविद्यालय
Budhiganga-4, Morang, Province 1, Nepal

Affix a
passport size
color photo

Incomplete application will not proceed for evaluation

A. Personal Information

Principal Applicant's Full Name:	Gender:	Date of Birth:
Citizenship No. Issuing District:	Underprivileged Group:	Email(s):
Permanent Address:	Mailing Address:	Contact Telephone Res: Office: Mobile:
	Address of Institution, Name and address of the institution(if applicable)	Designation:
		Subject:
		Specialization:

B. Information about the Proposed Study

Proposed Title of the Study:			
Cluster: (Indicate by \checkmark)	a. Science & Technology		d. Engineering
	b. Agriculture & Forestry		e. Environmental Science
	c. Medical Science		
Proposed Period of Study:		Proposed Budget:	

Co-Investigators		
Name of Co-Investigator(s)	Current Institution/Department (Indicate on the right with √, if the institution is a Community Campus)	
1.		
2.		
3.		
Role of Individual Investigator: Please briefly mention role of each investigator		

C. Academic Record of Principal Investigator

Degree	Year	Major Subjects	Grade	Board/University

D. Employment Record (Please include appointment letter(s) as mentioned in the CV)

Period of service		Designation	Institution	Remarks
From	To			

E. Publication Record (Please mention only five recent studies done during last five years)

1. Major Research Publication in Ranked Journals/Proceedings (SCImago Journal Ranking)		
A	Format: Authors, Title, Journal, Volume (Number), First page - Last page (Year)	Rank*/IF (Year)
1		
2		
3		
4		
5		
B. Major Research Publication in Non-Ranked Peer-Reviewed Journals		
	Format: Authors, Title, Journal, Volume (Number), First page - Last page (Year)	Country
1		

2			
3			
4			
C. Academic Research Supervision (Please attach separate sheet if necessary)			
	Level (PhD/ MPhil/ Master)	Title	Completion Year (Viva Voce Date)
1			
2			
3			

*For SCImago Rank, visit: <http://www.scimagojr.com>